

Richard T Kiko Agency Inc.
Auction Buyer Referral Policy

Effective August 12, 2024

TERMS OF REFERRAL AGREEMENT between the Richard T Kiko Agency, Inc. ("KIKO") and referring Broker are as follows

- 1 Referral FEE shall be paid as offered on this document for this specific auction only
1 % of purchase price or a flat fee of \$ _____
- 2 **This form letter must be received by KIKO at a minimum of 48 hours prior to the time and date of the auction or it will not be valid.**
- 3 Potential BUYER must sign the legible and fully completed referral form or it will not be valid
- 4 This is a referral fee only; KIKO does not authorize or permit any agency representation to be created between KIKO and the referring Broker.
- 5 **If a potential buyer makes contact with a KIKO Agent regarding the subject property prior to KIKO receiving a fully executed referral form, KIKO will NOT pay a referral fee.**
- 6 Referred Buyer must register as a bidder and be present at auction.
- 7 Referred Buyer must make final accepted bid, sign purchase agreement, and close the transaction to entitle referring agent to referral fee.
- 8 The referring agent is not required to be present at auction.
- 9 **All parties understands that broker fees and commissions are not set by law and are fully negotiable, and may be paid by seller, the buyer, the landlord, the tenant, or a third party, or by sharing or splitting the fees and commissions between brokers.**

LETTER OF REFERRAL
RICHARD T KIKO AGENCY INC. REAL ESTATE AUCTION SALE
Must be legible and completed in its entirety or will be VOID

REAL ESTATE COMPANY NAME: _____

STREET: _____

CITY: _____ STATE & ZIP: _____ PHONE: _____

AGENT'S NAME _____ PHONE: _____

REFERRED BUYER NAME: _____

REFERRED BUYER ADDRESS: _____

CITY: _____ STATE & ZIP: _____

AUCTION DATE: _____

AUCTION LOCATION: _____

dotloop verified
11/04/25 2:49 PM EST
K2Z8-JLTJ-W7B7-SPZD

Seller's Signature

dotloop verified
11/04/25 2:43 PM EST
2H17-TWRS-P48Q-H7GR

KIKO Agent's Signature

Potential Purchasers Signature

Referral Agent's Signature

Please fax to (330) 453-1765 or email PDF to: kiko@kikocompany.com

Questions please call Office: (330) 453-9187

KIKO USE ONLY: Date & Time Received _____